

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 16, 2023 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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<b>PRESENT</b>	Maria Santos	Chair
	Diane Cameron	Vice-Chair
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evan Krosney	Trustee
	Greg McFarlane	Trustee
	Edward Ploszay	Trustee
	Richard Sawka	Trustee
	Tiffany Winchar	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Matt Henderson	Assistant Superintendent
	Tony Kreml	Assistant Superintendent
	Jen McGowan	Assistant Superintendent
	Jennifer Maître	Secretary-Treasurer
	Alison Hall	Executive Assistant

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*Trustee Santos in the Chair.*

The meeting was called to order at 6:01 p.m.

**Trustee Jaworski**

*I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.*

**22-029 Approval of the Minutes**

Ploszay / Winchar  
Approved the minutes of the Inaugural and Regular Board Meeting of Monday, December 12, 2022.

**22-030 Approval of the Agenda**

McFarlane / Sawka  
That the Board adopt the agenda for this meeting as amended. **CARRIED**

**22-031 Moved to Committee of the Whole at 6:05 p.m.**

Ploszay / Dabee

That the Board move into Committee of the Whole.

**CARRIED**

*Trustee Cameron in the Chair.*

**COLLECTIVE BARGAINING**

Superintendent O'Leary reported on developments arising from collective bargaining.

**PERSONNEL REPORT****22-032 Personnel Report**

Jaworski / Winchar

That the Personnel Report be ratified.

**CARRIED**

**ADMINISTRATIVE APPOINTMENT**

Angelique Khan St. Hilaire was appointed to the position of Acting Vice-Principal, Seven Oaks Middle School, effective January 16, 2023 to February 27, 2023.

Russell Wallace was appointed to the position of Acting Vice-Principal, West Kildonan Collegiate, effective January 16, 2023 to March 23, 2023.

**TEACHER APPOINTMENT**

Colin Bell has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 5, 2023 to March 24, 2023.

Patrick Harding has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 16, 2023 to February 27, 2023.

Jenna Icaro has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 5, 2023 to February 6, 2023.

Haley Joseph has been appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective January 9, 2023.

Darnell Magarro has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 23, 2022 to January 31, 2023.

Francyn Martini has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 5, 2023 to June 30, 2023.

## **PERSONNEL REPORT**

Robin Merasty has been appointed to a full-time (1.00) Teacher-General (Permanent) contract effective January 9, 2023.

Richard Milbourne has been appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective December 12, 2022.

Madison Rey has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 16, 2023 to March 23, 2023.

Arnan Shaikh has been appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective January 5, 2023.

Supriya Supriya has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 5, 2023 to March 24, 2023.

Chris Wigglesworth has been appointed to a part-time (.50) Limited Teacher-General (Indefinite Term) contract effective January 5, 2023.

## **TEACHER MATERNITY/PARENTAL LEAVE**

Graham Forsyth was granted parental leave effective February 6, 2023 to March 24, 2023.

Ryan Hayes was granted parental leave effective April 24, 2023 to June 30, 2023.

Elliot Macdonald was granted parental leave effective January 16, 2023 to March 23, 2023.

Niall McFadyen was granted parental leave effective February 21, 2023 to March 28, 2023.

Sarah West was granted maternity/parental leave effective February 20, 2023 to June 30, 2023.

## **TEACHER LEAVE OF ABSENCE**

Babita Bisht was granted a full-time (1.00) personal leave of absence effective September 5, 2023 to June 30, 2024.

Amy Carpenter was granted a full-time (1.00) personal leave of absence effective September 5, 2023 to June 30, 2024.

Kelsey Sukich was granted a part-time (.40) personal leave of absence effective May 3, 2023 to June 30, 2023.

## **PERSONNEL REPORT**

### **TEACHER RETIREMENT**

Guy Desmarais gave notice of intent to retire effective June 30, 2023.

Sharon Dyck gave notice of intent to retire effective December 31, 2022.

Michael Ilyniak gave notice of intent to retire effective June 30, 2023.

Colleen Loewen gave notice of intent to retire effective June 30, 2023.

Deborah Smyth gave notice of intent to retire effective June 30, 2023.

### **TEACHER RESIGNATION**

Arielle Gaudet gave notice of intent to resign effective June 30, 2023.

Aaron Levere gave notice of intent to resign effective January 4, 2023.

### **EDUCATIONAL ASSISTANT RETIREMENT**

Jodie Thiessen gave notice of intent to retire effective March 31, 2023.

Ingrid Tomiak gave notice of intent to retire effective June 30, 2023.

### **ADMINISTRATIVE ASSISTANT APPOINTMENT**

Joyce Arat has been appointed to a part-time (.50) Permanent Administrative Assistant position effective December 12, 2022.

Sharon Barahona has been appointed to a full-time (1.00) Permanent Administrative Assistant position effective October 3, 2022.

### **TRANSPORTATION APPOINTMENT**

Arthur Braun has been appointed to a part-time (.50) Permanent Bus Driver position effective January 5, 2023.

Richard Treyturik has been appointed to a part-time (.50) Permanent Bus Driver position effective January 16, 2023.

### **MAINTENANCE RETIREMENT**

Peter Ekosky gave notice of intent to retire effective June 30, 2023.

## **PERSONNEL REPORT**

### **STUDENT-PARENT SUPPORT WORKER APPOINTMENT**

Jessica Espiritu has been appointed to a full-time (1.00) Permanent Student-Parent Support Worker position effective January 12, 2023.

Charlene Pineda has been appointed to a full-time (1.00) Permanent Student-Parent Support Worker position effective January 12, 2023.

### **STUDENT-PARENT SUPPORT WORKER RESIGNATION**

Kristin Millar gave notice of intent to resign effective January 11, 2023.

### **SUPERINTENDENTS' PERSONNEL REPORT MOTION**

Rescinded Motion #22-014: Marlee Turenne has been appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective November 2, 2022.

### **SUBSTITUTE TEACHER CONTRACTS 2022-2023**

The following Teachers were appointed to a Substitute Teacher contract effective the 2022-2023 school year.

Novjot Bamrah	Brianna Hemans
Shelley Biggar	Harpreet Jassi
Wirika Capulong	Navdeep Kaur
Matiksha Chopra	Carl Lechaman
Wendy Diaz	Louise McQuade
Paul Dyck	Vanessa Wiehler

## **SUPERINTENDENTS' REPORT**

The following matters were received as information.

- 2023-2024 Divisional Budget First Draft.
- School Catchment Review.
- Punjabi Bilingual Program
- Meeting with Mayor Gillingham.
- Trustee Enquiry

### **22-033 2022-2023 Board Calendar**

#### **McFarlane / Winchar**

That the Regular Board meeting scheduled for Monday, March 6<sup>th</sup>, 2023 be moved to Tuesday, March 7<sup>th</sup>, 2023. **CARRIED**

***Trustee Santos in the Chair.***

## PRESENTATION

- 7:30 p.m. Glen Rossong, Business Owner - West St. Paul**  
Discussion regarding taxes in West St. Paul.
- 7:45 p.m. Rory Ramos, Maples MET School Student**  
Self Published Book: Angles of Reality - Winnipeg Voices of Resilience & Stories of Courage

## ADMINISTRATIVE REPORT

### 22-034 Administrative Report

#### **Sawka / Winchar**

That the Administrative Report be approved.

**CARRIED**

#### Seven Oaks MET School Japan 2024 Trip

That the Board supports the Seven Oaks MET School's request to travel to Japan from April 2 to April 11, 2024.

#### Red Lake Construction Co. Ltd. Invoice No. WSP-ROOF-COP#6

That Invoice No. WSP-ROOF-COP#6 toward the West St. Paul Roof Replacement in the about of \$680,072.06 be paid to Red Lake Construction Co. Ltd.

#### Red Lake Construction Co. Ltd. Invoice No. WSP-ROOF-HDBK#1

That the 7.5% Statutory Holdback on Certificate of Payment No. WSP-ROOF-COP#6 toward the West St. Paul Roof Replacement in the amount of \$52,515.22 be held for future payment to Red Lake Construction Co. Ltd. upon expiry date of the holdback period and satisfactory lien search.

#### VonAst Construction (2014) Inc. Invoice No. WSP-PORT-COP#1

That invoice No. WSP-PORT-COP#1 toward the West St. Paul - Relocation of 2 Portables in the amount of \$175,309.65 be paid to VonAst Construction )2014) Inc.

#### VonAst Construction (2014) Inc. Invoice No. WSP-PORT-HDBK#1

That the 7.5% Statutory Holdback on Certificate of Payment No. WSP-PORT-COP#1 toward the West St. Paul - Relocation of 2 Portables in the amount of \$13,537.42 be held for future payment to VonAst Construction (2014) Inc. upon expiry date of the holdback period and satisfactory lien search.

#### Integrated Designs Inc. Invoice No. 7163

That Invoice No. 7163 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$9,376.50 be paid to Integrated Designs Inc.

#### Stantec Consulting Invoice No. 1751173

That Invoice No. 1751173 toward the Precinct G Site Costs - Highland Pointe (K-8) in the amount of \$7,549.50 be paid to Stantec Consulting.

## **ADMINISTRATIVE REPORT**

### Stantec Consulting Invoice No. 1753865

That Invoice No. 1753865 toward the WSP - Relocation of 2 Portables in the amount of \$2,208.93 be paid to Stantec Consulting.

### Gardon Construction Ltd. Invoice No. WK-ADD-COP#12

That Invoice No. WK-ADD-COP#12 toward the West Kildonan 12Class/Dance/Fir. Addition in the amount of \$676,135.83 be paid to Gardon Construction Ltd.

### Gardon Construction Ltd. Invoice No. WK-ADD-HDBK#12

That the 7.5% Statutory Holdback on Certificate of Payment No. WK-ADD-COP#12 toward the West Kildonan 12Class/Dance/Fir. Addition in the amount of \$52,211.26 be held for future payment to Gardon Construction Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Cibinel Architecture Ltd. Invoice No. 2112-12

That Invoice No. 2112-12 toward the Garden City Collegiate Elevator in the amount of \$2,772.00 be paid to Cibinel Architecture Ltd.

### VonAst Construction (2014) Inc. Invoice No. ERR-PORT-COP#3

That Invoice No. ERR-PORT-COP#3 toward the ERR Portable in the amount of \$120,498.07 be paid to VonAst Construction (2014) Inc.

### VonAst Construction (2014) Inc. Invoice No. ERR-PORT-HDBK#3

That the 7.5% Statutory Holdback on Certificate of Payment No. ERR-PORT-COP#3 toward the ERR Portable in the amount of \$9,304.87 be held for future payment to VonAst Construction (2014) Inc. upon expiry date of the holdback period and satisfactory lien search.

### Langreen (2005) Ltd. Invoice No. EP-ROOF-COP#6

That Invoice No. EP-ROOF-COP#6 toward the Edmund Partridge Roof Replacement in the amount of \$32,885.98 be paid to Langreen (2005) Ltd.

### Langreen (2005) Ltd. Invoice No. EP-ROOF-HDBK#6

That the 7.5% Statutory Holdback on Certificate of Payment No. EP-ROOF-COP#6 toward the Edmund Partridge Roof Replacement in the amount of \$2,539.46 be held for future payment to Langreen (2005) Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Stantec Consulting Invoice No. 1762713

That Invoice No. 1762713 toward the WSP - Relocation of 2 Portables in the amount of \$2,650.73 be paid to Stantec Consulting.

### Stantec Consulting Invoice No. 1760805

That Invoice No. 1760805 toward the Precinct G Site Costs - Highland Pointe (K-8) in the amount of \$8,505.00 be paid to Stantec Consulting.

**ADMINISTRATIVE REPORT**Northern Sky Architecture Inc. Invoice No. 22275-002

That Invoice No. 22275-002 toward the Collicut Grooming Room in the amount of \$1,542.24 be paid to Northern Sky Architecture Inc.

Northern Sky Architecture Inc. Invoice No. 22275-003E

That Invoice No. 22275-003E toward the Collicut Grooming Room in the amount of \$65.84 be paid to Northern Sky Architecture Inc.

Northern Sky Architecture Inc. Invoice No. 22275-004

That Invoice No. 22275-004 toward the Collicut Grooming Room in the amount of \$3,084.48 be paid to Northern Sky Architecture Inc.

Northern Sky Architecture Inc. Invoice No. 22275-005E

That Invoice No. 22275-005E toward the Collicut Grooming Room in the amount of \$16.42 be paid to Northern Sky Architecture Inc.

Prairie Architects Inc. Invoice No. 6758

That Invoice No. 6758 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$9,046.15 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 6759

That Invoice No. 6759 toward the MCAT Renovation in the amount of \$2,205.00 be paid to Prairie Architects Inc.

Red Lake Construction Co. Ltd. Invoice No. WSP-ROOF-COP#7

That Invoice No. WSP-ROOF-COP#7 towards the West St. Paul Roof Replacement in the amount of \$99,456.17 be paid to Red Lake Construction Co. Ltd.

Red Lake Construction Co. Ltd. Invoice No. WSP-ROOF-HDBK#7

That the 7.5% Statutory Holdback on Certificate of Payment No. WSP-ROOF-COP#7 toward the West St. Paul Roof Replacement in the amount of \$7,680.02 be held for future payment to Red Lake Construction Co. Ltd. upon expiry date of the holdback period and satisfactory lien search.

Gateway Const. & Eng. Ltd. Invoice No. GC-ELE-COP#10

That Invoice No. GC-ELE-COP#10 towards the Garden City Collegiate Elevator in the amount of \$41,323.51 be paid to Gateway Const. & Eng. Ltd.

Gateway Const. & Eng. Ltd. Invoice No. GC-ELE HDBK#10

That the 7.5% Statutory Holdback on Certificate of Payment No. GC-ELE-COP#10 towards the Garden City Collegiate Elevator in the amount of \$3,191.00 be held for future payment to Gateway Const. & Eng. Ltd. upon expiry date of the holdback period and satisfactory lien search.



## ADMINISTRATIVE REPORT

### Expenditure Listing to January 13, 2023

That cheques #2230481 to #2220842 and #1603 to #1621, US cheques #223024 to #222044, direct deposits #202302958 to #202305543, and pre-authorized debits #2023121 to #2023202 in the amount of \$19,722,916.18 be approved.

### Account Summary

As of November 30, 2022

## CORRESPONDENCE

- Manitoba Education – Precinct F Authorization to Award to Consultant & Initial Project Support.
- Manitoba School Boards Association – Completed Trustee Indemnity Survey for 2022/2023.
- Seven Oaks Curriculum & Program Update – Discussion deferred to January 30<sup>th</sup> Board meeting.
- Manitoba School Boards Association - Updated CPI and Unemployment Rates, November 2022.
- Manitoba School Boards Association – Information re: Safe Schools for Alex Presentation.
- Manitoba School Boards Association - MSI HUB Milnco Property Casualty Program Update, January 2023.
- Manitoba School Boards Association - MSBA Executive Highlights, January 9, 2023.
- Manitoba School Boards Association - MSBA E-News, January 11, 2023.
- Manitoba School Boards Association - CSBA Survey of Member Boards Extension Update, January 2023.

## ADJOURNMENT

The meeting was adjourned at 8:37 p.m.



Maria Santos  
Chairperson



Jennifer Maître  
Secretary-Treasurer